

DONATION AND/OR SPONSORSHIP REQUEST FORM

Date of Application _____

Name of Organisation _____

Is your Organisation a Registered Charity? Yes /No

Description of your Organisation including its Mission and major Accomplishments

Address _____

City _____ Post Code _____

Contact Name _____ Contact Number _____

Email _____

Website _____

Event Details

Name of Event or Project _____

Date of Event or Start Date for Project _____

Location of Event or Project _____

Number of years Event or Project has been held _____

Short Description of Event _____

What specific aim / impact does your Organisation expect to achieve with this Event?

Specific type of Request

Gift Certificate: Amount requested \$ _____

Cash: Amount requested \$ _____

Advertising / Signage: Cost \$, Size and Placement available

Estimated Number of Participants / Audience / Target Population reach

Banner and Placement at Event Yes / No
Please provide details

Incorporated in Event Advertising Yes / No
Please provide details

Literature / Programme Distribution Yes / No
How many and details

What other organisations are involved with providing support to this Project?
Please provide details

Are there any other local Law Firms involved in this Project?
Please provide details

Are there any known Conflicts of Interest within Webb Farry?
Please provide details

Webb Farry Guidelines

Our focus is to contribute to local groups/organisations with fund raising activities within our communities. We hope you will appreciate that we have a limited Donation and Sponsorship Budget and cannot accommodate every request. Please forward your application well in advance of your event or project to allow us time to consider your request. We will review your request as soon as possible and make contact to advise success or otherwise.

Thank you for your application.

Please submit this application to:

Practice Manager
Webb Farry Lawyers
P O Box 5541
Moray Place
Dunedin 9058

or by email to: marketing@webbfarry.co.nz